**MISFits Worker Rubric**

Project Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Workers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rubric Grading Scale

4 Exemplary 3 Advanced

2 Proficient 1 Developing

|  |  |
| --- | --- |
| **Customer Service**  - Welcoming & Friendly  - Provides Timely Response  - Anticipates Needs  - Demonstrates Genuine  Interest | **4 3 2 1**  Comments: |
| **Effective Communication**  -Active Listening  - Articulate  - Sensitive to Setting | **4 3 2 1**  Comments: |
| **Work Ethic**  - Demonstrates Initiative  - Reliable (Consistent Results)  - Focused (Time on Task)  - Committed to your needs | **4 3 2 1**  Comments: |
| **Teamwork**  -Responsive to Supervisor  - Responsive to Co-workers  - Shares/Receives Feedback  - Seeks/Offers Help | **4 3 2 1**  Comments: |
| **Problem Solving**  - Understands Problem  - Knowledgeable about  Solutions  - Resourceful  - Critical Thinking | **4 3 2 1**  Comments: |
| **Follow up Email** | **Yes No** |

Additional Comments: